

MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The January 9, 2018, regular meeting of the NSSEO Governing Board was called to order by President Janice Krinsky, at 7:02 p.m. at NSSEO Administration, 799 W. Kensington Road, Mt. Prospect, IL. Present were Governing Board Members, Deb McAtee, Carol Botwinski, Erin Johannesen, Frank Fiarito, Anna Klimkowicz and Mark Hineman, Board Alternate representative for District 214.

In attendance from the NSSEO staff were Bryan Bolger, Brian Weems, Nancy Milne, Kim Dungan, Jill Anderson, Mary Ann McGinn, Greg Hill, Sue Mahoney, Jack O'Neal, Alison Dauernheim, Pam Radford, Judy Hackett, Julie Jilek, Heather Miehl and Danielle Carter. Also in attendance were administrative representatives, Christie Samojedny from District 23; Renee Erickson from District 211; and Marni Johnson from District 214. NSSEO Shining star recipients and family members were also present.

MINUTES OF THE REGULAR AND CLOSED SESSIONS DATED DECEMBER 6, 2017

It was moved by Deb McAtee and seconded by Frank Fiarito to approve the minutes of the regular and closed sessions dated December 6, 2017. On roll call vote – Ayes: Johannesen, Krinsky, Hineman, McAtee, Klimkowicz, Fiarito and Botwinski. Nays: None.

PUBLIC COMMENT

There was no comment from the audience.

SPOTLIGHT ON NSSEO STARS

Jack O'Neal, Principal of Miner School shared that students participate in Community Based Instruction (CBI) as part of their curriculum experiences in order to gain meaningful experiences in the community. Volunteerism was an area that Miner School focused on during the months of November, December and January. Classrooms participated in some engaging ways to contribute their time and compassion to community partners in various methods. Volunteerism is a hands-on approach to connect with a community and to enrich the lives of others. For some students, continued volunteerism may be a central part of their post-school plan. This month two District 214 students, Michael Voth and Luther Hikpiorti were recognized for their strong citizenship by giving back to their community. A short presentation was shown illustrating students from Miner School demonstrating the important benefits of volunteering.

CONSENT AGENDA

President Krinsky asked if there were any items on the consent agenda that the Board members wanted to remove for separate consideration. There were none. Consent agenda items consisted of the disbursement list dated January 2018/Voucher #1109; procurement card automatic payment; personnel transactions dated January 9, 2018; payroll expenditures by fund dated November 30, 2017, December 15, 2017 and December 29, 2017 payrolls; and non-resident student placement requests for Miner and Timber Ridge Schools.

DISBURSEMENT LIST DATED JANUARY 2018/VOUCHER #1109

It was moved by Anna Klimkowicz and seconded by Erin Johannesen to approve the disbursement list dated January 2018/Voucher #1109, in the amount of \$2,671,509.32. On roll call vote - Ayes: Johannesen, Hineman, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

PROCUREMENT CARD AUTOMATIC PAYMENT

It was moved by Anna Klimkowicz and seconded by Erin Johannesen to approve the debit transaction of \$14,522.80 to BMO Financial Group on January 10, 2018. On roll call vote – Ayes: Johannesen, Hineman, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

PERSONNEL TRANSACTIONS DATED JANUARY 9, 2018

It was moved by Anna Klimkowicz and seconded by Erin Johannesen to approve the personnel transactions dated January 9, 2018, which included the hiring and termination of staff (a copy of which is attached). On roll call vote - Ayes: Johannesen, Hineman, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

PAYROLL EXPENDITURES BY FUND

It was moved by Anna Klimkowicz and seconded by Erin Johannesen to approve the payroll expenditures by fund for the November 30, 2017, December 15, 2017, and December 29, 2017 payrolls. On roll call vote - Ayes: Johannesen, Hineman, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

NON-RESIDENT STUDENT PLACEMENT REQUESTS

It was moved by Anna Klimkowicz and seconded by Erin Johannesen to approve the placement of a non-resident students at Miner School and Timber Ridge School for the remainder of the 2017-18 school year. All educational costs would be billed to the students' district of residence. On roll call vote – Ayes: Johannesen, Hineman, Botwinski, Fiarito, Klimkowicz, McAtee and Krinsky. Nays: None.

SUPERINTENDENT'S REPORT

FREEDOM OF INFORMATION ACT REQUEST

Dr. Hackett stated that NSSEO had received a request under the Freedom of Information Act and that the information requested was granted in part and denied in part.

SCHOOL FUNDING UPDATE

Dr. Hackett and Julie Jilek presented to the Board the recent changes to special education funding. A power point presentation highlighted the evidence-based funding model, mandated categorical reimbursements, maintenance of effort and site-based expenditure reporting. Public Act 100-0465 which became effective August 31, 2017 changed education funding distribution to local education agencies and included significant changes to the method of funding special education. In summary, Dr. Hackett and Ms. Jilek stated how important it is to be informed and engaged in discussions and planning, partner with districts, organizations and parents to ensure supports and resources continue to be present for students with special needs and to collaborate with state agencies and legislators to ensure the intent of the changes are reflected in practice.

UPCOMING EVENTS

Dr. Hackett shared some information regarding upcoming events happening at NSSEO programs.

MaryAnn McGinn, NSSEO Technology Coordinator presented the TEC Newsletter which is now available online.

NSSEO BUSINESS DEPARTMENT UPDATE

FOUNDATION UPDATE

Julie Jilek shared a brief update on upcoming Foundation news.

STANDARD MILEAGE RATE

Julie Jilek reported effective January 1, 2018 the IRS rate for travel has been increased to 54.5 cents per mile, up one (1) cent from the 2017 rate.

It was moved by Frank Fiarito and seconded by Deb McAtee to reimburse mileage at 54.5 cents per mile. On roll call vote – Ayes: Fiarito, Botwinski, McAtee, Klimkowicz, Krinsky, Johannesen and Hineman. Nays: None.

WATER SAMPLING RESULTS

Julie Jilek shared that on January 16, 2017, Governor Bruce Rauner signed Senate Bill 0550, Public Act 099-0922, the Lead in Drinking Water testing bill. The bill required all Pre-K to 5th grade schools to conduct a one-time test for lead in drinking water to be completed by December 31, 2017 for schools that were constructed prior to January 1, 1987. The Illinois Department of Public Health (IDPH) is the supervising agency for this bill. Julie Jilek reported that Professional Service Industries, Inc. conducted the water testing on Sunrise Lake Outdoor Education Center, NSSEO Administration Center, Timber Ridge School, Kirk School and Miner School. Ms. Jilek provided a summary of results and Actions taken. Results will be communicated to parents or guardians and posted on the district website as required by the statute.

HUMAN RESOURCES DEPARTMENT UPDATE

FY 2017-208 TIMBER RIDGE SCHOOL STAFFING PLAN REVISION

Danielle Carter stated that the 2017-2018 staffing plan for Timber Ridge was based on 84.5 students. Due to an increase in students and additional students being considered for the program and the complexity and intensity of student needs, Timber Ridge will require an additional primary classroom. The additional classroom would provide the appropriate staff to student ratios which address the additional students' educational needs. Ms. Carter stated that in order to open a new classroom, new staff would be needed to support the students' learning and development.

It was moved by Anna Klimkowicz and seconded by Mark Hineman to approve the request for 1.0 FTE of Teacher, 1.0 FTE of Social Worker and 2.0 FTE of Classroom Aides at Timber Ridge School for the remainder of the 2017-2018 school year. On roll call vote – Ayes: Krinsky, Hineman, Johannesen, Botwinski, McAtee, Klimkowicz and Fiarito. Nays: None.

NSSEO POLICY COMMITTEE UPDATE-FIRST READING

Danielle Carter stated that the Policy Committee met on Tuesday, January 9, 2018 to review and discuss the suggested changes made by PRESS Plus for revisions to the NSSEO Board Policy Manual. The committee made their recommendations to the Board for any changes or adoption of policies as presented. The policies will be presented for a second reading and approval at the February 7, 2018 NSSEO Governing Board meeting.

INFORMATION ITEMS

Information items included: Professional Development Training Schedule and January 22, 2018 Institute Day Flyer; Timber Ridge Newsletter; position vacancies/current FTE enrollment; the Activity Fund Report dated 11/01/17 - 11/30/17; and NSSEO Health Insurance, TRS and IMRF wire transfers.

NEW BUSINESS

No new business.

ADJOURNMENT

It was moved by Deb McAtee and seconded by Frank Fiarito to adjourn the January 9, 2018, regular meeting of the NSSEO Governing Board at 8:10 p.m. On roll call vote – Ayes: McAtee, Krinsky, Botwinski, Fiarito, Hineman, Johannesen and Klimkowicz. Nays: None.

Carol Botwinski, Secretary

Janice Krinsky, President

/m

Attachment

brdmtg feb18
minutes of 1.09.18

NSSEO PERSONNEL TRANSACTIONS
January 9, 2018 MINUTES

PROGRAM	NAME	POSITION	DESCRIPTION	EFFECTIVE DATE
CURRENT EMPLOYEE ASSIGNMENT				
DHH Elementary	SHAW, TRACY BEARD	Physical Therapist	.10 Additional FTE added due to increased need	12/6/2017
EXTRA DUTY				
Central Office-ALL	BACIGALUPO, LOIS LYNN	Classroom Aide	Childcare for Parent Behavior Training Session	12/7/2017
Central Office-ALL	BAIR, KRISTYN	Autism Coach	Presenter for Parent Behavior Training Session	12/7/2017
Central Office-ALL	CARABAJAL-GUERRA, ANA MARIA	Psychologist	Presenter for Parent Behavior Training Session	12/7/2017
Central Office-ALL	JOHNSON, KIMBERLY F	Classroom Aide	Childcare for Parent Behavior Training Session	12/7/2017
Central Office-ALL	YABLON, HALEE ROSE	Café Helper	Childcare for Parent Behavior Training Session	12/7/2017
DHH Elementary	BAHENA, JOYANN MARJORIE	Educational Interpreter	Interp. For Homework Club	12/7/2017
DHH Elementary	GANN, GEORGIA ANNE	Signing Classroom Aide	Hours beyond regular contractual day/late bus	12/4/2017
DHH Elementary	JASINOWSKI, SAMANTHA L	Educational Interpreter	Interp. For Homework Club	11/7/2017
DHH Elementary	PAGANO, JAMIE LEE	Speech Language Therapist	Interp. For Art Club	11/7/17-11/21/17
DHH Elementary	SHAW, TRACY BEARD	Physical Therapist	Additional time beyond regular contractual day	11/17/17-12/1/17
DHH HS Hersey	AIMERS, SUSAN L	Job Coach Assistant	Sign Language Instructor	11/14/17-11/21/17
DHH HS Hersey	ALVARADO, MAUREEN MARGARET	Educational Interpreter	Academic Bowl Practice	11/14/17-12/6/17
DHH HS Hersey	HARRIS, DANA COLLEEN	Educational Interpreter	Interp. For Wrestling/Special Olympics	11/20/17-11/28/17

DHH HS Hersey	KLEIN, CANDACE	Signing Classroom Aide	Interpreting for Deaf Hobby Club	12/1/17-12/15/17
DHH HS Hersey	UKLEJA, KATIE LYNN	Educational Interpreter	Academic Bowl Practice	11/15/2017
DHH HS Hersey	WECHMAN-MUELLER, PAMELA LYNN	D/HH Teacher	Interp. For Wrestling/DHH Holiday Party for Students	11/29/17-12/15/17
DHH Middle School	BATURA, ELZBIETA	Signing Classroom Aide	Interp for various after school activities	11/15/17-12/15/17
DHH Middle School	HARRIS, DANA COLLEEN	Educational Interpreter	Interp. For Poms/Basketball/Anime Clubs	11/13/17-12/2/17
DHH Middle School	JASINOWSKI, SAMANTHA L	Educational Interpreter	Interp. For Art Club	11/8/17-12/29/17
DHH Middle School	PAGANO, JAMIE LEE	Speech Language Therapist	Interp. For Basketball	12/5/2017
DHH Middle School	SALYARDS, KIMBERLEE A	D/HH Teacher	Interp for Poms/Basketball Games	11/27/17-12/6/17
Kirk School	BRANICK, LISSETTE SATYA	Classroom Aide	Substitute Bus Aide	11/1/17-5/30/18
Kirk School	COOMBS, VICTORIA M	Nurse	1:1 Nurse Bus Aide (as needed for extra curricular activities)	11/1/17-5/30/18
Kirk School	KARL, AURORA ROBLES	Classroom Aide	Substitute Bus Aide	11/1/17-5/30/18
Kirk School	LACI, ENKELEDA	Classroom Aide	PM Bus Aide/Sub Bus Aide	11/1/17-5/30/18
Kirk School	MEYER, WENDY HALPERIN	Nurse	Substitute CPR/Bus Aide	12/1/17-5/30/18
Kirk School	MURRAY, BRITTANY LEANN	Classroom Aide	Sub Assistant Cheerleading Coach	11/1/17-5/30/18
Kirk School	OATES, VICKI L	Classroom Aide	Substitute Bus Aide	11/1/17 - 5/30/18
Miner School	BACIGALUPO, LOIS LYNN	Classroom Aide	Substitute Bus Aide	2017-18
Miner School	CALVERT, KRISTEN	LBS1	Planning Special Events/SLOEC Overnight Trip	2017-18
Miner School	CHRISTENSEN, DEBRA	Classroom Aide	Fall Dance Chaperone	10/30/2017

Miner School	CLEARY, MICHAEL JOSEPH	Classroom Aide	1:1 Aide for Student at Maine West (hours beyond regular contract)	9/1/17-12/22/17
Miner School	HALFEN, JESSICA LYNN	LBS1	Variety Show Sponsor	11/9/2017
Miner School	KRUSE, LISA M	Nurse	1:1 Nuse Bus Aide	2017-18
Miner School	LOWE, MICHAEL STEVEN	Psychologist	Hours beyond regular contractual day	2017-18
Miner School	MARTIN, KARIN CHMIEL	Psychologist	Hours beyond regular contractual day	2017-18
Timber Ridge School	BRYAN, ANTHONY M	Classroom Aide	After School Supervision	12/8/17-5/30/18
Timber Ridge School	CERNIGLIA, ELLEN	Classroom Aide	Cooking Club	12/20/2017
Timber Ridge School	CERNIGLIA, MATTHEW DOMINICK	Classroom Aide	After School Supervision	12/11/17-5/30/18
Timber Ridge School	JOHNSON, JENNIFER ROSE	Classroom Aide	Bus Aide/Art Club	11/17/17-5/30/18
Timber Ridge School	JORDAHL, CHANDLER LEE	LBS1	Running Club	11/30/2017
Timber Ridge School	NAVARRO, PERLA ADALIA	Bilingual Assistant	After School Supervision/NSSEO Suburban Driver	12/8/17 - 5/30/18
Timber Ridge School	ORTIZ, MARCO ANTONIO	Bilingual Assistant	After School Supervision	12/13/17 - 5/30/18
Timber Ridge School	VAHOS, JULIE R	Art Teacher	Art Club	12/1/17-5/30/18
Timber Ridge School	WEBER, RACHEL JOANNE	SLP	Running Club/Running Club	11/30/17-5/30/18
NEW HIRE ASSIGNMENT				
D/HH Elementary	Spencer, Chassidy	Educational Interpreter	Vacant	1/9/2018
Kirk School	Boyle, Mary Kate E	Classroom Aide	Vacant	1/8/2018
Kirk School	Murphy, Margaret K	Classroom Aide	Vacant	1/8/2018
Kirk School	Youngs, Richard M	P.T. Custodian (.50 FTE)	Vacant	12/11/2017
Timber Ridge School	Bryan, Anthony	Classroom Aide	Vacant	11/27/2017
PAY CHANGE				
Kirk School	KIM, NARA REGINA	Nurse (Job Share)	Lane Change/Additional hours verified	8/14/2017
STAFF TERMINATION				
Kirk School	BARETZ, TAYLOR J	Classroom Aide	Resignation	11/21/2017

Kirk School	FIRAK, GREGORY ANTON	Classroom Aide	Resignation	12/22/2017
Kirk School	FLORES, WALTER	Classroom Aide	Resignation	1/12/2018
Miner School	HALFEN, JESSICA LYNN	LBS1	Resignation	12/22/2017
STATUS CHANGE				
DESC	SKOSKIEWICZ, DEBORAH M	Status Change	6% Retirement Increase/ 1st of 2/June 2019	7/1/2017
DHH HS Hersey	UKLEJA, KATIE LYNN	Status Change	From: Active To: FMLA	1/29/2018
DHH Itinerant	ELLENBAUM, GLORIA	Status Change	From: FMLA (paid) To: Acitve	11/22/2017
Kirk School	KARL, AURORA ROBLES	Status Change	6% Retirement Increase/ 1st of 3/June 2020	2017-18
Miner School	DEMPSEY, STEVEN R	Status Change	From: Active To: FMLA	12/18/2017
Miner School	JIMENEZ, ROBIN E	Status Change	From: Active To: FMLA (sporadic)	11/14/2017
Miner School	SCHOMBURG, ROBYN MARLA	Status Change	6% Retirement Increase/ 1st of 3/June 2020	2017-18
Timber Ridge School	FOX, MARY LYNN	Status Change	From: FMLA To: Active	1/8/2018